

# LA RÉUSSITE EN SOI



DEC-DIPLOMA OF COLLEGE STUDIES

# HOTEL MANAGEMENT **TECHNIQUES**

You are fascinated by the hotel industry? You like being in contact with customers? The Hotel Management Techniques program is for you!

# DESCRIPTION

This course will help you access any supervisory or management function in a hotel establishment whether in reception, reservations, restaurants, bars, conferences and banquets, sales and marketing, accounting, human resources, administration. The program includes an English immersion semester, two paid internships within the Work-Study Program as well as an end of studies credited internship. Become an expert in hotel management with Mérici collégial privé!

### **FULLTIME EDUCATION**

#### **START OF COURSE:**

August

#### LANGUAGE:

French (with an English immersion semester)

#### LENGTH OF COURSE:

2 835 hours (6 semesters)

#### SCHEDULE:

Monday to Friday, 8 a.m. to 6 p.m.

# **LIST OF COURSES**

#### **GENERAL EDUCATION COURSES:**

- Physical Education (3 courses)
- Philosophy (3 courses)
- French (4 courses)

#### **CONCENTRATION COURSES:**

- · Housekeeping: Operations
- The Tourism, Hotel and Catering Universe
- IT Tools to Improve Efficiency
- Welcome to the Restaurant
- Hygiene and Food Safety
- Welcoming a Varied Clientele
- Accommodation: Operations
- IT Helping the Concierge
- The Legal Environment
- Foundations of Human Resources Management
- Strategic Selling in the Restaurant
- · General Accounting
- · Management of Material Resources
- Catering
- · Night Auditing
- Accounting
- Housekeeping
- Marketing Strategies
- · HR Management Practices

- Complementary Courses (2)
- · English (2 courses)
  - Revenue Management: Performance Tool!
- · Financial Statements and Budgets
- Accommodation
- English Tool Box
- Event Coordination
- English for the Future Concierge
- · English for the Food and Beverage Industry
- · English for Hotel Services
- · English for Hotel Sales
- · Rooms Division: Management
- Hotel Sales
- · Hospitality Management
- · Marketing Strategies for the Hotel Industry
- · Professional Communication
- Management of Hotel Operations
- · Management of a Winning Team
- · Integration into the Workplace

## INFORMATION

#### **EDU-INTER**

info@edu-inter.net Phone: +1 418 573-5956

+1 888 249-1121 (CA/USA)



## **ADMISSION REQUIREMENTS**

Successful completion of a diploma equivalent to the Secondary School Diploma (SSD) of Quebec and successful completion of the course: Mathematics - Cultural, Social and Technical option (CST) of Secondary 4 or equivalent.

#### ADMISSION PROCEDURE

Fill out the online application form and pay the application fee.

Attach the required documents:

- Copies of all your educational documents for the last three years of studies translated into French by an official translator
- · A certified copy of your birth certificate
- · A copy of your passport
- A copy of your Québec Acceptance Certificate (CAQ) issued by the ministère de l'Immigration, Diversité et Inclusion Québec (MIDI) as proof of legal authorization to pursue post-secondary education in Quebec
- A copy of your Study Permit issued by Citizenship and Immigration Canada (CIC)



# **FACILITIES**



Cafeteria // Student Coffee shop
On-Campus Residences
Library
Computer Labs
Gymnasium and Training room
Many Cultural
and Sports Activities
Free Wifi access

Mérici collège privé is centrally located in Quebec City, the only major city in Canada that offers a 100 % French-speaking environment. It is right near to the urban life, tourist attractions, museums, shops, restaurants and the renowned Plains of Abraham. Come live on one of the most beautiful campuses in Quebec City.



## **LANGUAGE PREREQUISITE**

The following table shows the minimum level of French required for admission. This will also favour integration and academic achievement at Merici.

Minimum Level Required

• TFI: 605 • DELF: B2

If the minimum level of French required is not attained, the student will receive a proposal to upgrade it based on his linguistic profile and that must completed before starting the program.

## **COURSE FEES (\$ CA)**

Application: 150 \$\*
Registration: 1200 \$ / 6
Tuition: 36 480 \$ / 6
Books and material: Not included
Health Insurance: 852 \$ / year

#### **ACCOMODATION**

• Placement fee: 225 \$

#### **HOMESTAY**

Breakfast only: 20 \$ / night
 Breakfast and Dinner: 30 \$ / night

• Breakfast, Lunch

• and Dinner: 34 \$ / night

• Walking distance

supplement: 15 \$ / night

#### **RESIDENCE ON CAMPUS**

• 1 room in a 4 bedroom

apartment: 390 \$ / month

• 1 room in a 2 bedroom

apartment: 460 \$ / month

#### ADDITIONAL SERVICES

• AIRPORT/TRAIN/BUS TRANSFER

Quebec Montreal

• Arrival Only: 100 \$ 250 \$ • Arrival and Departure: 165 \$ 250 \$

\* Payable upon admission request. Non refundable.